ONLINE CONF Procedure Manual

How to use Discussion Area (Video Call)

AGRI SMILE, Inc.
ONLINE CONF Office

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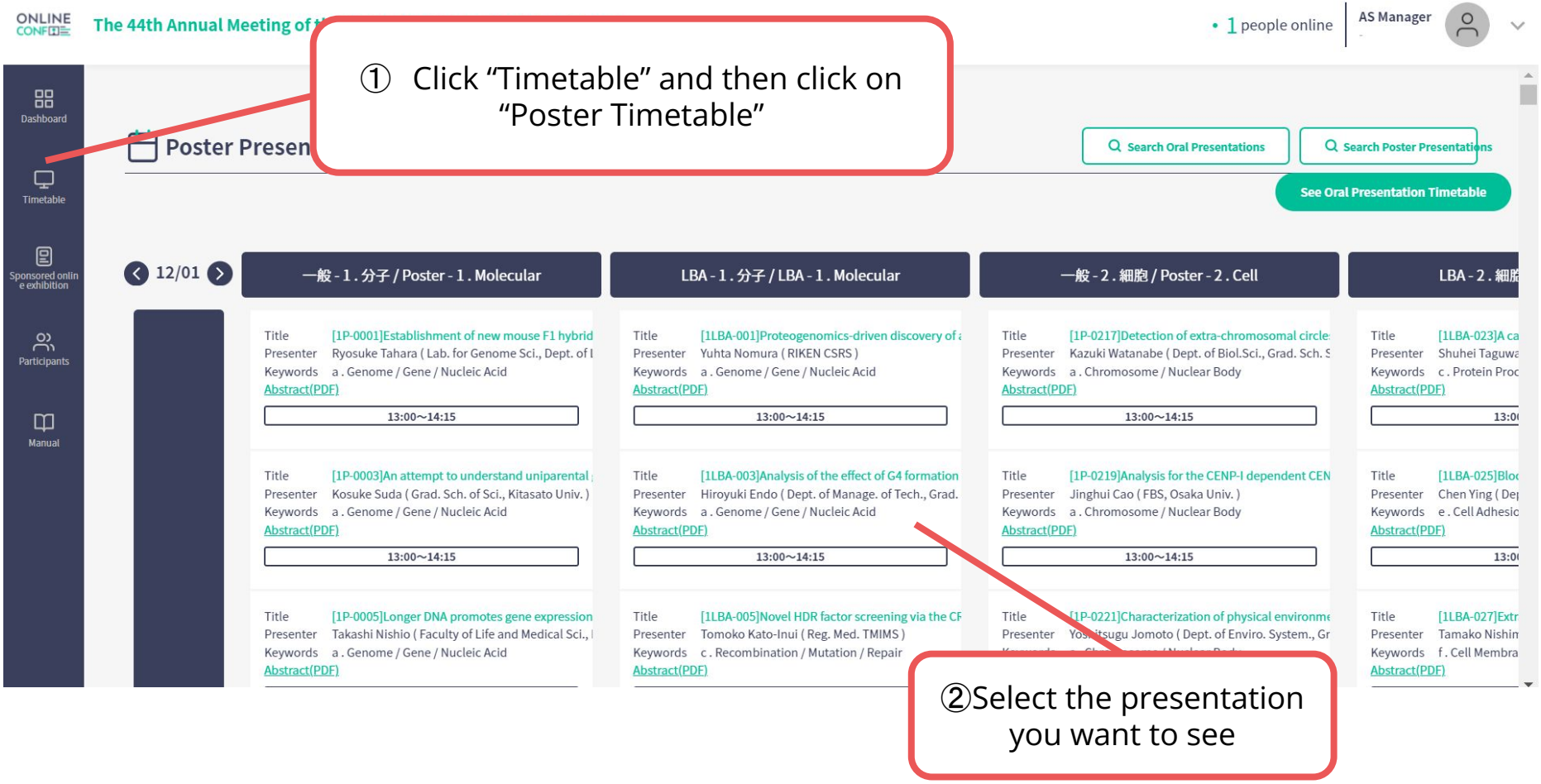
1. How to use Discussion Area in Poster Session



① Click “Timetable” and then click on “Poster Timetable”

②Select the presentation you want to see

※The photo is a sample image

1. How to use Discussion Area in Poster Session

Discussion Area In “Open Hours”, click on "Go to Discussion Area" and you can talk with other participants via video call.

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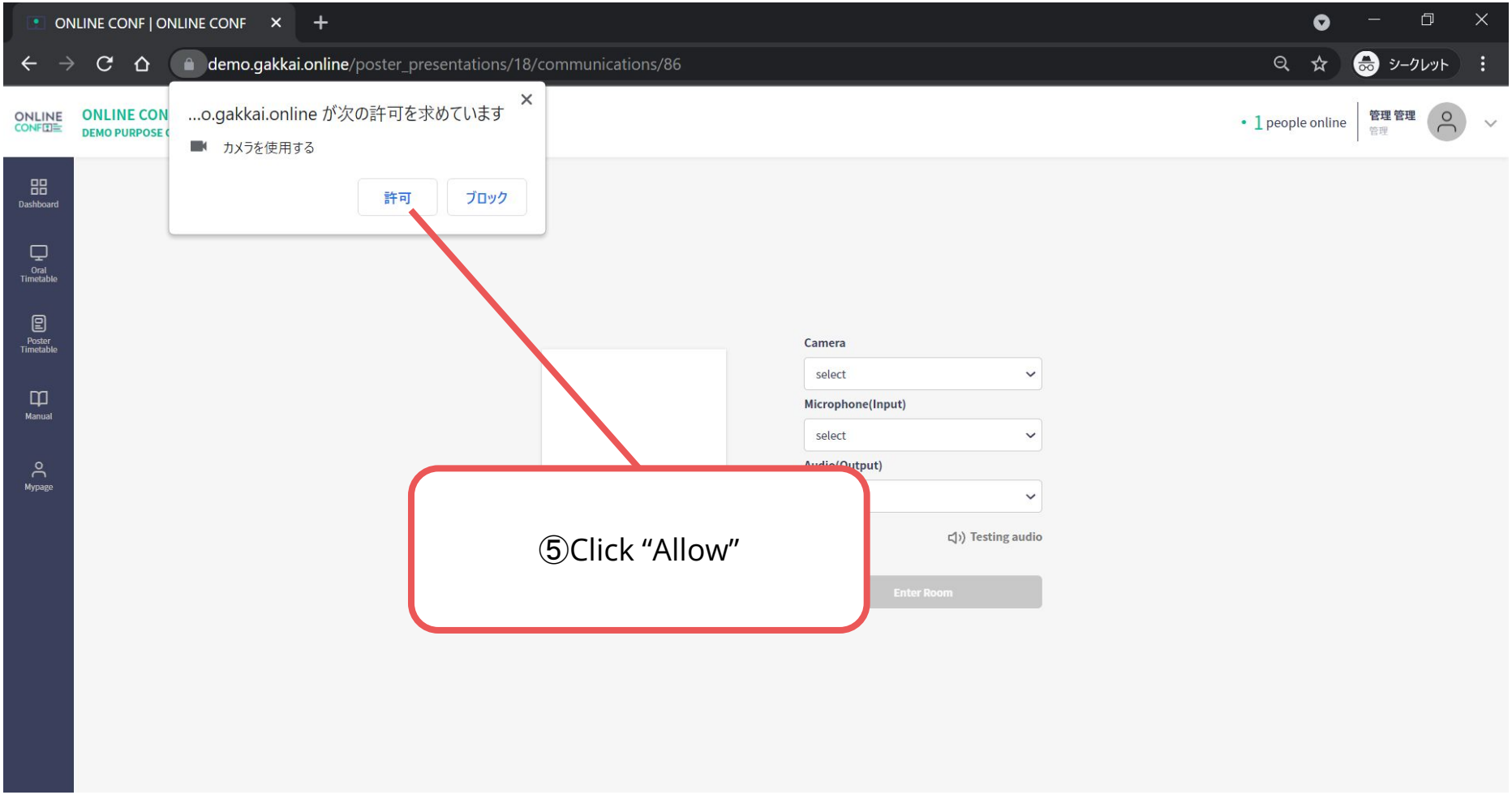
1. How to use Discussion Area in Poster Session

Click “Allow” in the popup window about camera and mic.



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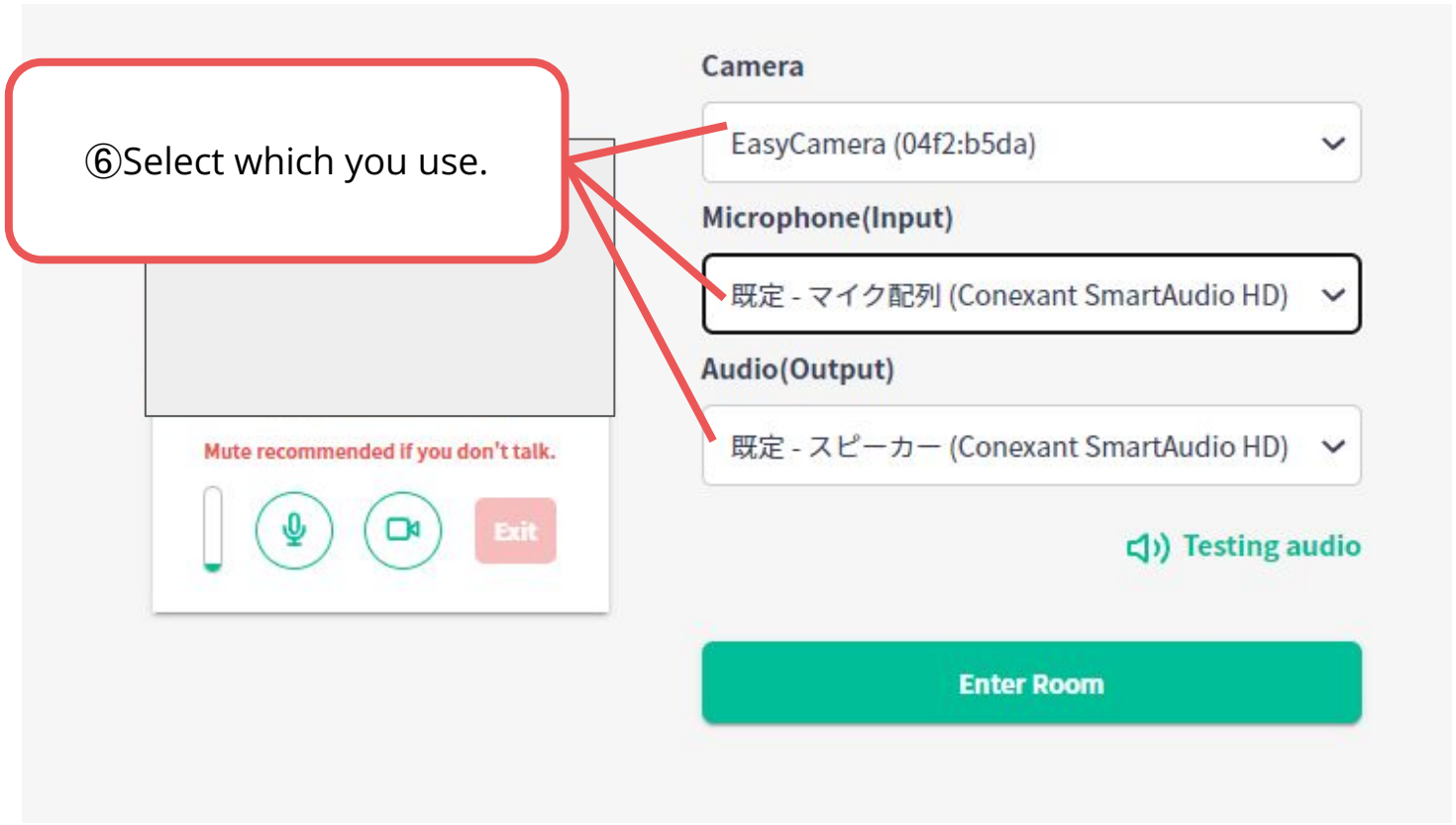
1. How to use Discussion Area in Poster Session

Select your camera/microphone/audio.



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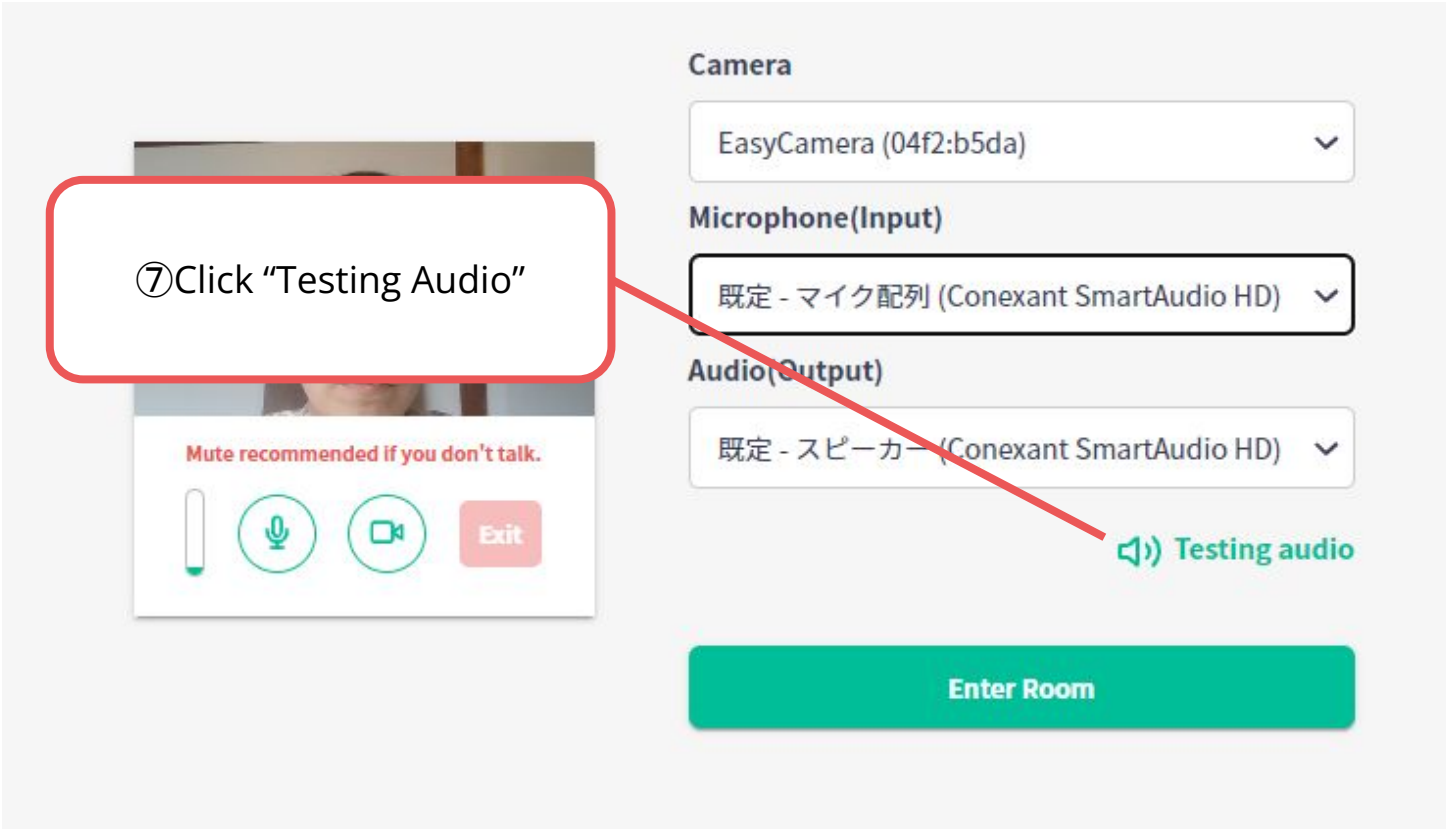
1. How to use Discussion Area in Poster Session

Test your audio and mic.



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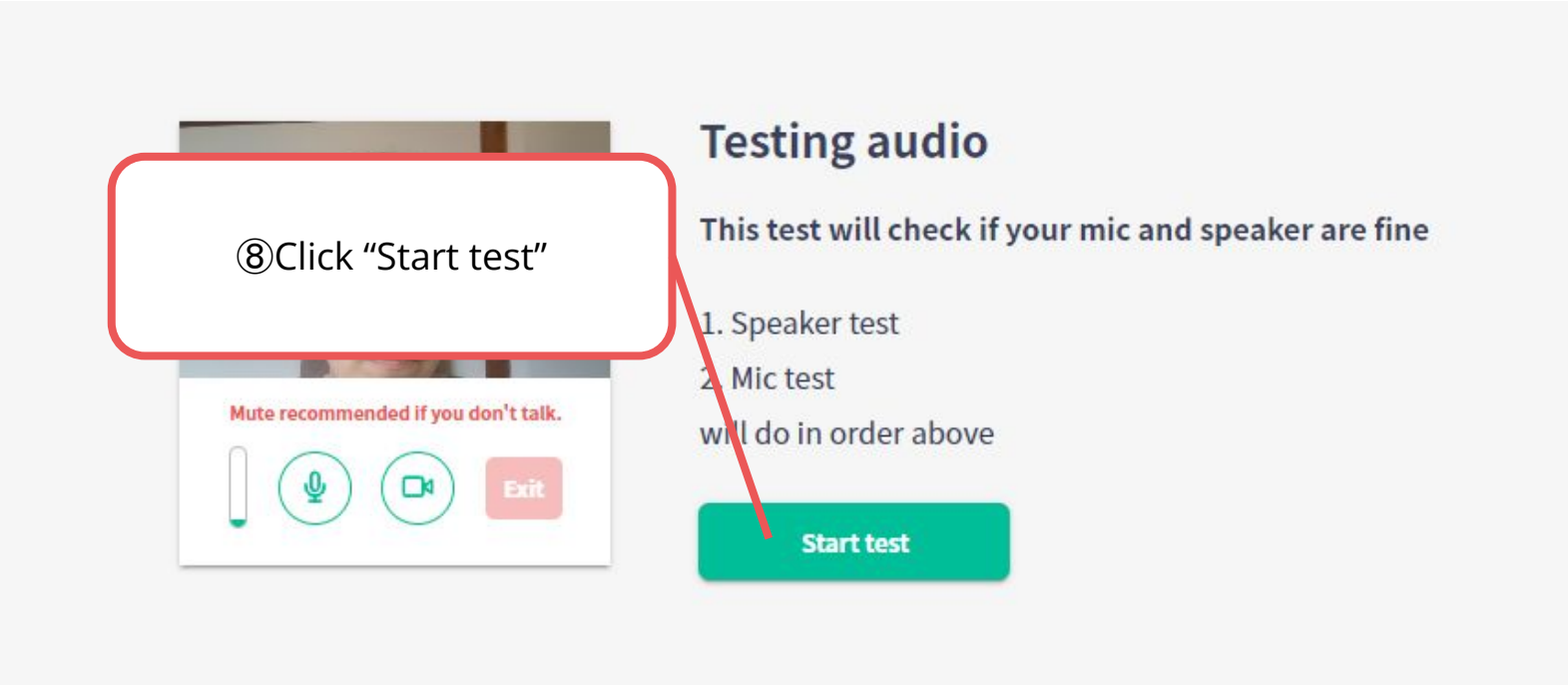

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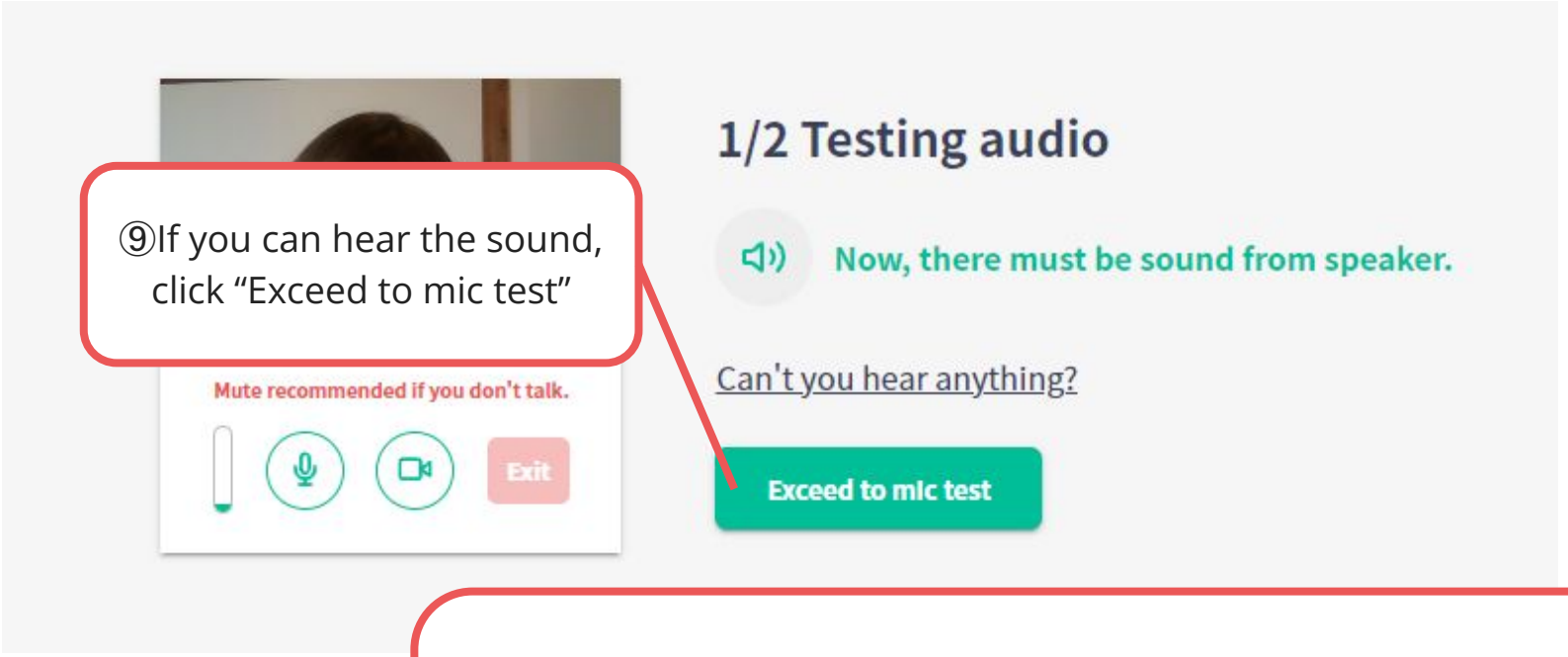
1. How to use Discussion Area in Poster Session

Test your audio and mic.



＜If you cannot hear, check below＞

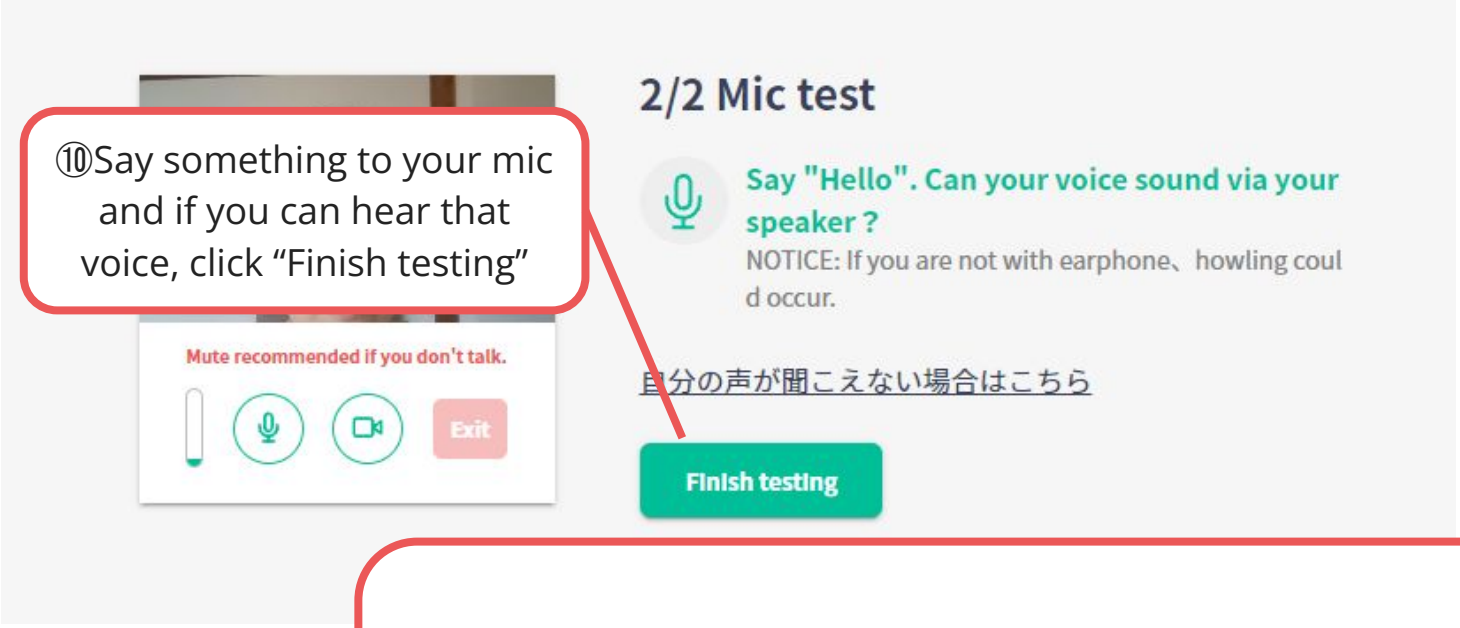
・Check your speaker volume.

・If you connect your earbuds to your computer, reconnect earbuds. And refresh this page

※The photo is a sample image

1. How to use Discussion Area in Poster Session

Test your audio and mic.



＜If you cannot hear, check below＞

・If you connect your mic to your computer, reconnect mic. And refresh this page.

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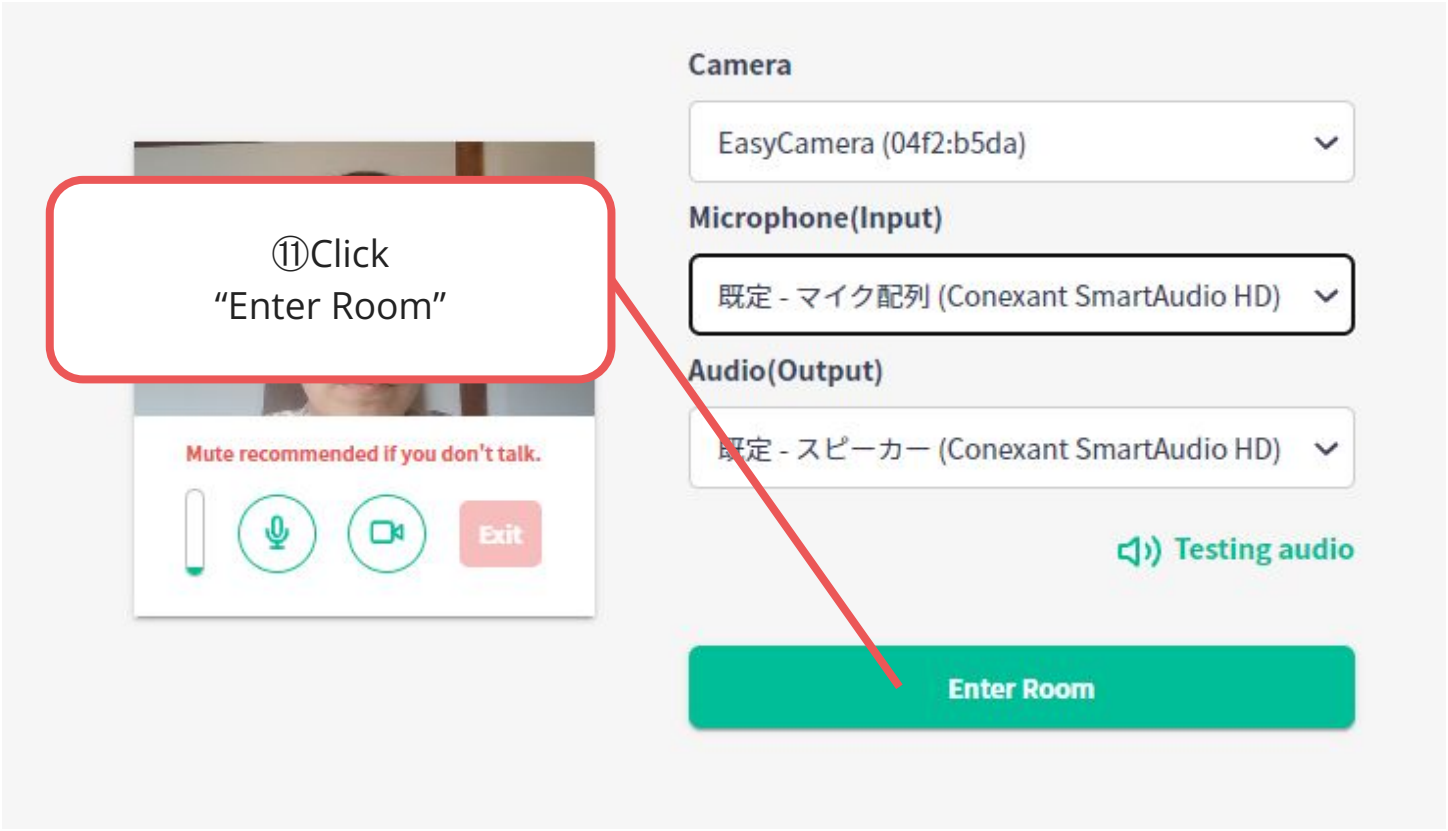
1. How to use Discussion Area in Poster Session

Click ”Enter Room” and enter the video call room



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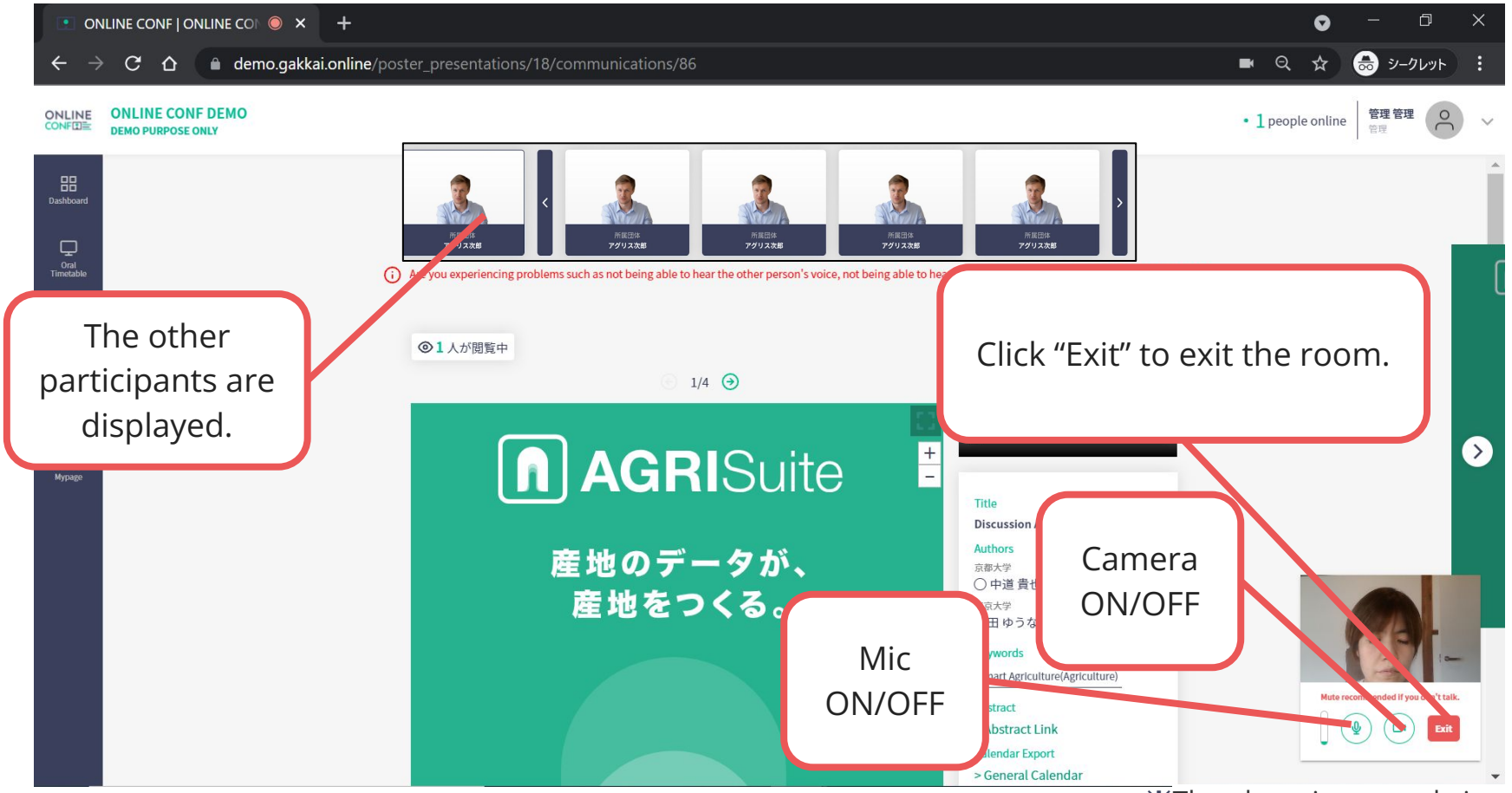
1. How to use Discussion Area in Poster Session

Ask and answer the questions with the other participants.

*Please note that you cannot set virtual background in this video call.
If you don't want to turn on your camera, please turn off.

*You cannot share your screen.Please discuss viewing the poster on your own screen.



※The photo is a sample image

2. [For Presenter] How to participate in Poster Session

1. Enter the Discussion Area of your presentation.

※The photo is a sample image

2. [For Presenter] How to participate in Poster Session

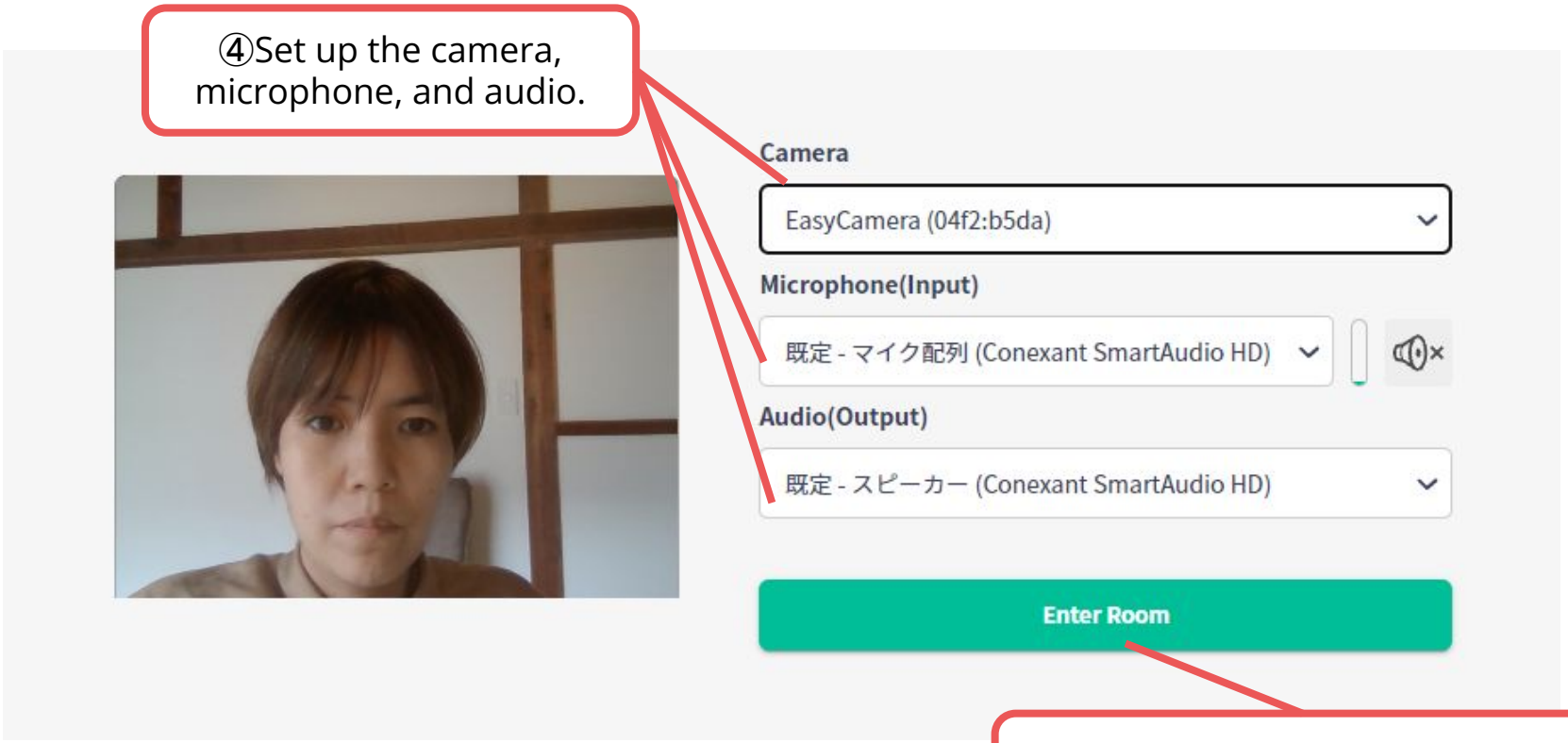
1. Enter the Discussion Area of your presentation.

※The photo is a sample image

2. [For Presenter] How to participate in Poster Session

1. Enter the Discussion Area of your presentation.

④Set up the camera, microphone, and audio.



⑤Click the Enter button.

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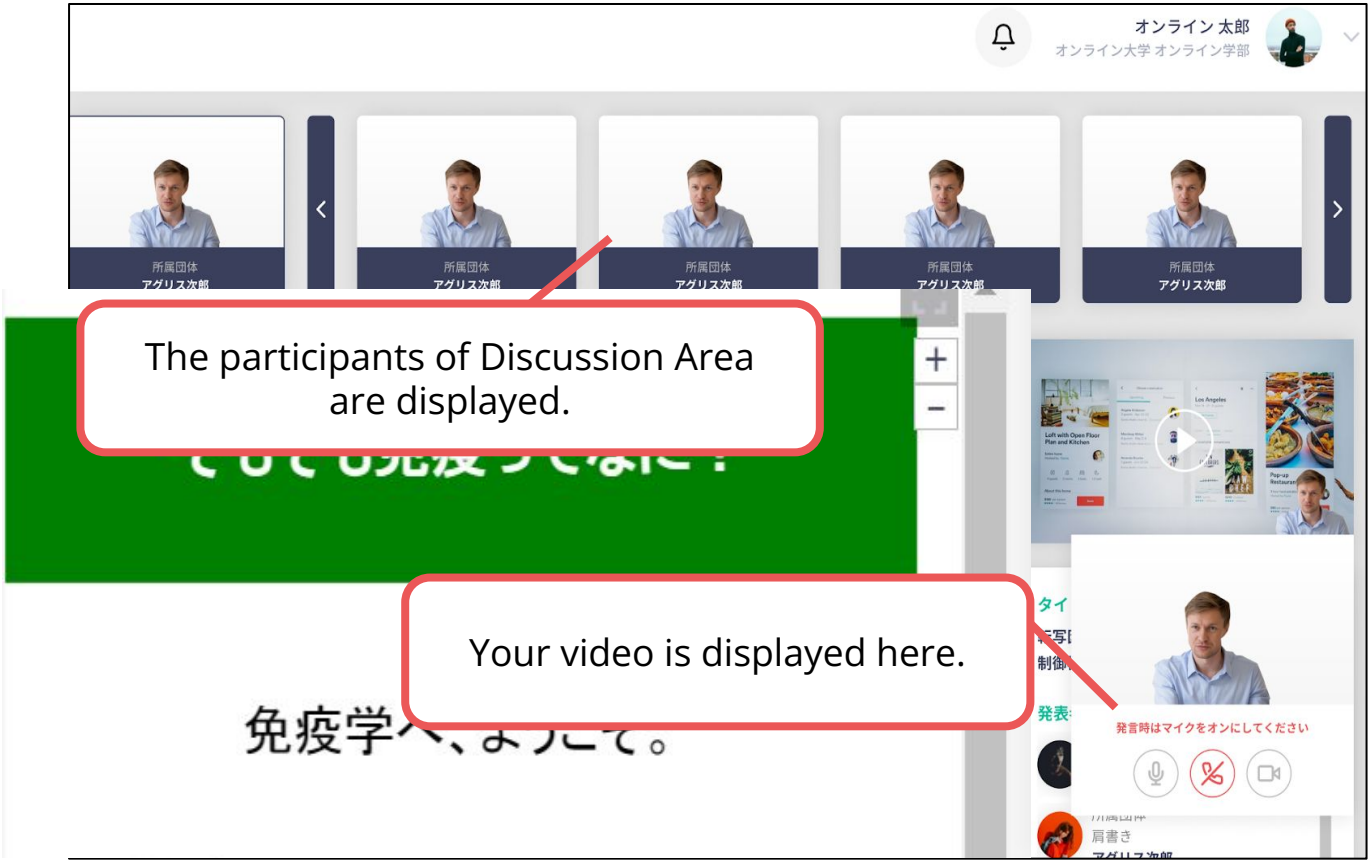
2. [For Presenter] How to participate in Poster Session

1. Enter the Discussion Area of your presentation.
   Ask and answer questions with the other participants in the room.
   *Please note that you cannot set virtual background in this video call.
   If you don't want to turn on your camera, please turn off.
   *You cannot share your screen.Please discuss viewing the poster on your own screen.



※The photo is a sample image

2. [For Presenter] How to participate in Poster Session

2. If necessary, offer the viewers to enter to Discussion Area.

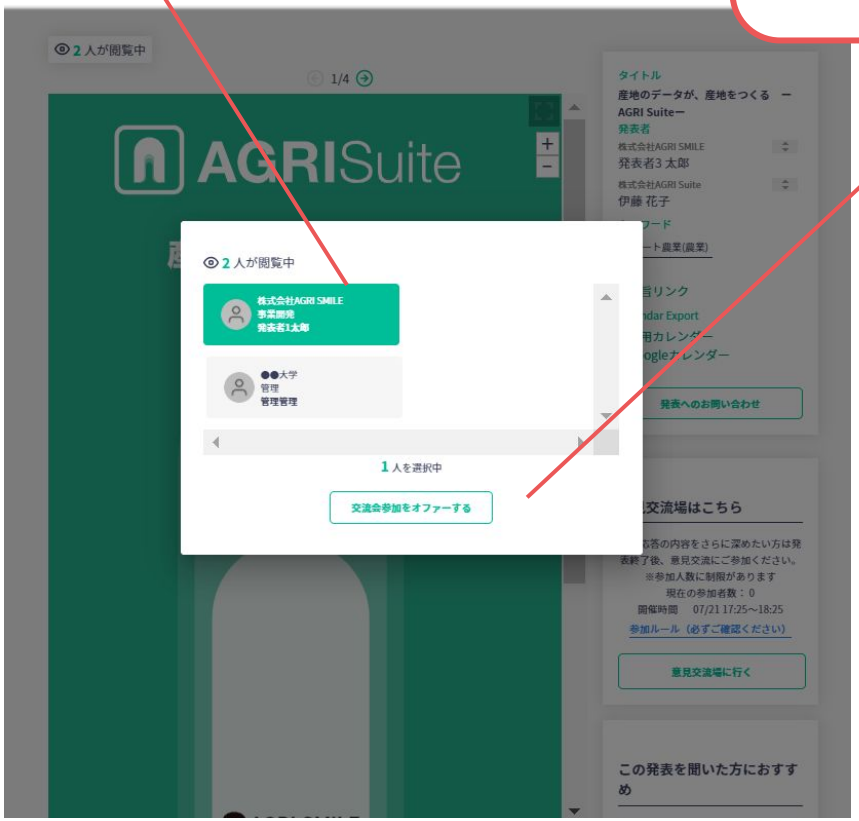
※The photo is a sample image

2. [For Presenter] How to participate in Poster Session

2. If necessary, offer the viewers to enter to Discussion Area.

②You can check the name and affiliation of viewers.

③Select the viewer you want to talk with, click the button then the viewers get the notification.



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