

Information for Participants

1. Registration

1) Registration Desk

Location	Open Hours
Gunma University Showa Campus 1F, School of Medicine, Basic Lecture Building	August 4 (Thu) 11:30-17:00
G MESSE GUNMA 2F Entrance Lobby	Aug 5 (Fri) 8:00-19:00
	Aug 6 (Sat) 8:00-17:00

2) Registration Fees

Category	Early Bird Deadline of Registration: Jul 6 (Wed)	Regular Registration Jul 14 (Thu)- Sep 6 (Tue)
Regular Member	JPY 12,000	JPY 15,000
Non Member	JPY 13,000	JPY 16,000
Doctor-in-training, Graduate Students	JPY 2,000	JPY 2,000
Students and Simulated Patients	JPY 1,000	JPY 1,000

Students are required to show their student ID.

International students are required to show certifications which heads of their institutions issue.

Simulated Patients are required to provide the name of organization they belong to.

Without student IDs or certifications, participants are asked to pay regular registration fee (Early Bird: Regular Member JPY 12,000 Non Member JPY 13,000, Regular Registration: Regular Member JPY 15,000 Non Member JPY 16,000).

3) Name badge

As those who have completed Early Bird registration with a full payment by the due date are not required to check in at the venue, please enter the venue wearing a name badge which will be sent in mid to late July.

If your payment cannot be confirmed by the due date, your registration will be automatically canceled and regular registration will be required.

4) Welcome Reception

Date: Aug 4 (Thu) 19:00-20:00

Venue: RINKOKAKU 3 -15, Otemachi, Maebashi City, Gunma

Participation Fee: JPY 1,000 (Incl. Lunch box)

Please use free shuttle buses from Showa Campus after Pre Conference Workshops.

5) Get Together Party

Date: Aug 5 (Fri), 19:00-20:00

Venue: Room 1 (Conference Hall AB), 4F, G MESSE GUNMA

Participation Fee: JPY 3,000

6) Membership application and payment of annual membership fee

“New membership・Annual membership fee payment desk” at the registration desk will open on the first day only.

Please note that it will not open on the second day.

* If you have any inquiries with regard to admission and withdrawal, annual fee, change of address, and others, please contact the below.

Association for Supporting Academic Societies

TEL: 03-5981-6011 FAX: 03-5981-6012 Email: jsme@asas-mail.jp

7) Proceedings

- 1) JSME members will receive Proceedings before the meeting.
- 2) New members receive Abstracts when you complete membership procedure.
- 3) Proceedings will be available for purchase for JPY1,760 per copy at “Hirokawa-Shoten” booth.

2. Luncheon Seminar

To attend a Luncheon Seminar, you need a ticket for each seminar.

Ticket Distribution

【Time】 8:00-11:00 (each seminar day)

【Location】 Entrance Lobby, 2F, G MESSE GUNMA

- ・ Tickets for each luncheon seminar are distributed during the time stated above on the day of the seminar. Ticket distribution ends once all tickets for each seminar are distributed.
- ・ After the distribution time ends, remaining tickets will be distributed in front of each seminar room.
- * Tickets are invalid 5 minutes after each seminar has started. Please make sure to come to the seminar room in time.
- * Please hand tickets to the staff at the entrance of the seminar room. Participants without tickets can enter the room 5 minutes after each seminar has started.

3. Exhibition

Cosponsoring companies will exhibit their latest equipment and machineries in the exhibition room (Main Hall BC, 2F, G MESSE GUNMA). We welcome many people to visit the exhibition.

4. Cloak

The cloakroom located at G MESSE GUNMA is available. Please note that PCs and valuables cannot be accepted.

5. Childcare room

Childcare room is available at the meeting site.

(Age limitation: 1 month old – 6th Grade)

Advance application is required.

For further information, please refer to the meeting website.

<https://www2.aeplan.co.jp/jsme54/>

6. Photography

Photographic, video or sound recording is prohibited without the permission of the presenter.

Purpose of coverage for PR activities or magazines is allowed only with prior permission by the secretariat.

7. Mobile phone use

Be sure to set your mobile phone on the silent mode in lecture rooms.

For other electronic devices (PC, tablet, or DVD), adjust their display brightness and set to mute.

Thank you very much for your cooperation.

8. Parking

Showa campus, Gunma Univ.:

Parking for patients at Gunma Univ. Hospital is available. (JPY100/30min, JPY600/per day maximum)

G Messe Gunma:

Paid parking is available. (JPY100/hour, JPY500/per day maximum)

Parking space is limited.

* Please note that using parking is charged.

* No discounts of parking fee for participants.

9. Request to on-site participants

Participants are asked to use a mask.

Participants are asked to wash their hands, use disinfectant, and gargle frequently.

Please take used masks home.

Please refrain from talking without wearing a mask on while eating or drinking (at rest areas or luncheon seminar rooms), and cooperate with “silent eating”.

10. Others

- No smoking on Gunma University, Showa Campus.
- Smoking spot is located near the entrance on the 1st floor of G MESSE GUNMA. Smoking is not allowed except for the smoking area.
- Copy and print services are available on the 1st floor of G MESSE GUNMA.
 - * Self-service, Charged
- Considering temperature and electric power condition, we promote “Cool Biz” style.

We recommend that all participants dress casually, with no tie and no jacket. All of our staff from the host college and from the meeting secretariat will dress in Cool Biz style as well. Thank you in advance for your understanding in this matter.

11. Contact

<Secretariat>

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<Congress Secretariat>

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