

Information for Participants

1. Registration

◇Registration desk

Location : 2F Foyer

Open Hours : 8:00 - 17:00 [8:00 - 14:00 on Sep. 26 (Thu.)]

◆Advance registration

For participants who have completed advance registration with full payment of the registration fee by the deadline, there is no need to stop by the registration desk. A name badge, a receipt and a program booklet have already been sent to these participants.

*Participants from overseas: Receive a name badge and a program booklet at the registration desk.

*Please wear your name badge throughout the meeting. Without it, you cannot enter the meeting site.

(Name badge holders will be provided at a place near the registration desk and near the building entrance.)

Note 1) Advance registration is completed only after the payment is done. In case your payment cannot be confirmed by the deadline, your registration is automatically cancelled. In this case, please register on-site at the registration desk.

Note 2) Name badges have not been sent to those who have not paid the BSJ annual membership fee. Please complete the payment at the BSJ desk of the meeting site.

Note 3) If you have already paid both registration and BSJ annual membership fees but not received a name badge, please visit the registration desk.

Note 4) For non-members who are invited to talk at a symposium, the membership is not required and your registration fee is waived.

◆On-site registration

Those who have not completed advance registration are required to register on-site at the registration desk. Only cash payment is acceptable.

◇On-site registration fees

| | | Registration fee | Banquet fee |
|-------------------------|-----------------------|------------------|-------------|
| Member | Regular | ¥12,000 | ¥8,000 |
| | Student / Senior | ¥3,500 | ¥5,000 |
| | Undergraduate Student | free | ¥3,000 |
| Related Society Member* | Regular | ¥12,000 | ¥8,000 |
| | Student | ¥3,500 | ¥5,000 |
| Non-Member | Regular | ¥15,000 | ¥8,000 |
| | Student | ¥5,000 | ¥5,000 |
| | Undergraduate Student | free | ¥3,000 |

*The Physical Society of Japan, the Japanese Society of Microscopy, or the Australian Society for Biophysics

· For undergraduate students, the registration fee is waived. You are required to present your student ID at the registration desk to receive a name badge and a program booklet.

· The “Early Career Award in Biophysics” Candidate presenters, the Biophysics and Physicobiology

Outstanding Paper Award presenter and the representative of Biophysics and Physicobiology Editors’ Choice awardee are invited for free to the banquet. If you have already paid the banquet fee, you can get a full refund at the registration desk.

◇Name badge

Please be sure to wear your name badge throughout the meeting. Entry without the badge is NOT acceptable. Remember to bring your name badge that was sent in advance.

◇Receipt

A receipt is attached to the name badge. If you need another receipt form, it will be issued in exchange for the one attached to your name badge.

◇Program booklet / Abstract online system 【Release date: Aug. 20 (Tue.)】

A program booklet (a part of front matters, and program) will be sent in advance to BSJ members and non-members with advance registration. The abstracts will be released only on the online system. No printed abstract booklet will be issued. On the online system, you can browse, search and download abstracts.

Program booklets can be purchased at the meeting site: JPY3,500/booklet.

| |
|--|
| Abstract online system : http://www.biophys.jp/dl/pro/57th_proceedings.pdf Download ID: PW: |
|--|

The program (presentation title, presenter’s name and affiliation) and the online abstracts will be released on the BSJ2019 web site. A half year later after the meeting, the abstracts will be posted on the J-Stage web site which is linked from the BSJ web site.

BSJ web site: <http://www.biophys.jp/ann/ann02.html>

J-Stage web site: <http://www.jstage.jst.go.jp/browse/biophys/-char/ja>

◇Program search system (Web version) 【Release date: Aug. 19 (Mon.)】

Program search system will be released on the BSJ2019 web site.

◇Free app to search and browse Program & Abstracts 【Release date: Mid-Sep】

A free app for smart phones (iPhone /Android) and tablets (iPad /iPod Touch /Android) can be downloaded from App Store or Google Play.

◇BSJ membership (payment of the annual membership fee, and admission procedures)

For those who have not yet paid their annual membership fee, you can pay at the BSJ desk. For non-members, you are welcome to sign up at the BSJ desk to become a new member. For non-members who are invited to talk at a symposium or belong to institutions outside of Japan, the BSJ membership is not required.

2. Services & Facilities

◇Cloakroom

Location: 2F Atrium

Open Hours: 8:00 - 19:00 [8:00 - 15:30 on Sep. 26 (Thu.)]

Cloakroom is available as follows. No valuable, computer, or umbrella can be checked in to the cloak since the society/meeting does not hold any responsibility for loss or damage of your items.

◇Lunch

Free lunch:

Free lunch will be provided at biophysics seminars (day 1-3), Career Support Meeting (day 1), Gender Equality & Young Researchers Support Symposium (day 3), and KAKENHI Guide Meeting (day 3). Lunch tickets will be distributed in the morning of day 1-3. Please refer to biophysics seminar page.

◇Paging service

No paging service is available to call an individual except for an emergency.

◇Parking

Free private parking is available on site (reservation is not needed).

◇Drink Service

A drink corner is available in the exhibition hall. We have Shochu; a traditional Japanese distilled spirit, coffee, water and soft ice cream there.

◇Internet Access

Wi-Fi networks of Room A (TENRAN) and Room PA (TENZUI) is available.

3. Programs & Events

Several programs and events (committee meetings, general assembly meeting and its associated symposium, and lecture for public) are omitted here.

◇“Early Career Award in Biophysics” Candidate presentations

Date & Time: Sep. 24 (Tue.) 8:30 - 11:10

Place: Room A (TENRAN)

◇ Student Presentation Award

In this year's meeting, the awardees will be selected from the applicants who are presenting poster presentations.

The names of the awardees will be released at the meeting Award ceremony on the last day of the annual meeting.

◇ Banquet

Date & Time: Sep. 25 (Wed.) 19:00 - 21:30

Place: Seagaia Shosenkyu Garden

*On-site registration is available at the registration desk or the banquet reception desk.

*There is no shuttle bus service and we'll head to the venue on foot (Those who need any assistance, please do not hesitate to consult with staff at the general information).

◇ Biophysics Seminar

Come and join the biophysics seminar hosted by the co-sponsored companies. Lunch tickets will be distributed at the biophysics seminar desk as shown below. Onsite tickets are also available. Please see below for the details.

◆ Distribution of lunch tickets

Biophysics seminar desk

Hours: 8:00 -

*The desk will be closed when all the tickets are distributed.

Location: PA room (TENZUI)

*Only tickets for the seminars on the day are provided on a first-come-first-served basis.

*Lunches are provided by courtesy of companies and groups co-sponsoring biophysics seminars.

◆ Attention

Please note that the lunch tickets will become invalid when you do not come before the starting time of the seminars and that the resulting remaining lunches will be provided to those who are attending the seminars without lunch tickets.

◆ Request

We kindly ask you to attend till the last. Also, please enter your affiliation and name in the questionnaire provided at the biophysics seminar as possible as you can.

◇ Exhibition

Instruments, reagents, software, books, etc. are displayed at the exhibition hall (ENZUI).

4. Prohibited Items

◇ Photography & recording

Photography and recording with camera, video, mobile phone and any device is NOT allowed at the meeting site. Please note that some recording may be performed after obtaining the board meeting's approval.

◇Smoking

Please smoke in a designated area.

◇Mobile phone use

Talking on a mobile phone in the lecture/presentation rooms is NOT allowed. Please set your mobile phone on the silent mode or off, and make sure it will not make noises during lectures/presentations.

5. Contact

◇During the meeting

Secretariat (Tel: 080-4137-9158 *phone number reachable during the meeting)

◇Before or after the meeting

◆BSJ2019 Secretariat

A & E planning Co., Ltd.

Shin-Osaka Grand Bldg. 6F, 2-14-14, Miyahara, Yodogawa-ku, Osaka 532-0003

Tel: 06-6350-7163 / Fax: 06-6350-7164

Support team: jbp2019@aeplan.co.jp

Exhibition and Advertisement secretariat: e_jbp57@aeplan.co.jp

◆Registration and abstract submission support desk

Nakanishi Printing Company

Ogawa-higashiiru, Shimodachiuri-dori, Kamigyō-ku, Kyoto 602-8048

bsj2019sys-sprt@e-naf.jp

Information for Chairpersons and Presenters

◇Language

Prepare your slides in English and give your presentation in English.

◇For Chairpersons of symposia

All chairpersons are requested to be seated 10 minutes before the starting time. Please inform the staff standing by near you if any change from the schedule is necessary. The staff will assist with timing. Please make any necessary arrangements regarding bell signals before the session.

◇For speakers of symposia and current topic sessions

◆Projector

Please bring a laptop with you for your presentation. A projector is equipped in each lecture room. A sound output is not accepted.

1) Please prepare your presentation file in Microsoft PowerPoint.

2) The output resolution should be XGA (1024 × 768). The higher resolutions would possibly lose some information.